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| SSWA Policy  Description: S:\7794-SSP\DIR_QA\SSWA\ADMINISTRATION\Logos\SSWA Logos\SSWA LOGO Transparent.gif | **SELECTION OF INTERSTATE TEAM OFFICIALS** | Last Edited:  June 2019 |
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**Interstate Officials General**

* The policies, codes and by-laws of DoE, School Sport Australia, School Sport WA (SSWA) and the relevant State Sports Association bind team members and officials.
* All communication with other School Sport Member Bodies must come through the SSWA Office.
* Selected teams are nominated by School Sport WA to compete in championships under the umbrella of School Sport Australia.
* No expense may be incurred unless included in the approved budget.
* Each sport is required to conduct a Parent Information session and Presentation function, which will be attended by a senior SSWA representative. These functions are deemed to be absolutely essential and need to be coordinated in conjunction with other sports well in advance.

**Selection of Officials**

* Team officials may only be appointed by SSWA. Any requests for additional staff in any sort of support capacity must be approved by the SSWA Management Committee.
* Vacancies are advertised annually on the SSWA website in September.
* All appointments are for a 2 year period, with an “opt out” clause for the team official and SSWA.
* Applications will be assessed by a subcommittee of the SSWA Board.
* The selection committee shall make their recommendations to the SSWA Board.
* The recommendations of the selection committee are subject to the approval of the SSWA Board
* There is no formal appeal or grievance process.
* Unsuccessful applicants may seek written feedback from the selection committee.
* The selection process for interstate officials is subject to DoE endorsement. All recommended officials will be subject to mandatory security and suitability screening in keeping with DoE requirements.
* Where two officials are deemed to be approximately equal, preference shall be given to that person who has not already been appointed to an interstate position for that year.
* SSWA reserves the right to recommend changes to the appointment of interstate personnel when an advantage is seen in the appointment of “new” personnel.
* Nominations from non-teachers will only be considered if there are insufficient suitable teacher nominations to fill all advertised positions.
* All applicants are to be informed, in writing, by the School Sport Office, of the result of their application.
* All interstate personnel will sign an agreement form, which details their commitment to the interstate process.
* Application information and Letters of Appointment will clearly state that teacher relief from SSWA is only available to teachers employed by **DoE**.